

SERVICE COMMITTEE

GENERAL

Organize Service Saturday, currently held at Gloria Dei Lutheran Church in Northbrook on the 3rd Saturday of each month. This would include preparing kits, and bringing any fabric, supplies and batting to work on current quilts-in-progress.

(Note: The Service Chair is currently working with GD to add an additional Service Day each month during the summer. This would be on a weekday, during the day. It is hoped that this added time will increase the number of members who are involved in IQI service activities.)

Take pictures of all service quilts completed prior to their distribution. These will make up a gallery to be used as part of a slide show for FAOF (using the guilds laptop which is currently being held by the librarians).

Coordinate and deliver completed quilts to the designated charitable organizations. This would be done when there are sufficient quilts to facilitate the delivery. Currently, preemie quilts are given on a monthly basis to Ann Hart who is the liaison to St. Francis Hospital and Evanston Hospital NICUs. Ann will take pictures of preemie quilts that were received directly by her, and forward them to Service so that a comprehensive gallery of quilts that have been made and donated can be accumulated. (Note: Currently, Ann takes the preemie quilts and washes them before they are delivered.)

AT MONTHLY GUILD MEETINGS

Set up a table to collect finished quilts and tops, and fabric and supplies from members. Distribute kits to be completed by members and then returned at the next meeting.

Make any relevant announcements regarding upcoming events, and any needs. Report on year-to-date completions.

NEWSLETTER

Prepare monthly notice for the Oakleaf regarding upcoming service events.

SUPPLIES

Currently, the Service Committee maintains a stash of fabrics, supplies and batting to be used for service quilts. Additional required materials are purchased, as needed, at the best possible price, and receipts are submitted to the Guild Treasurer for reimbursement on an annual basis for reimbursement.

BUDGET REQUIREMENTS

Items to be included in the annual Service budget include the following:

Fabrics and backings, batting, thread, rotary cutter blades, photocopying expenses and other specific items needed to perform the required duties.

FRIENDSHIP COMMITTEE

This committee will work to help new members become active in guild activities. Currently, this committee is not active but the Service Committee is trying to work with new members to include them in service activities and help them to meet other members in a casual, friendly environment.